

EMPLOYMENT HISTORY

Give a complete record of any employment, self-employment, or military service you have had in the past ten years. You may include positions beyond the ten year period if they are related to the position for which you are applying. Start at the top with your present or most recent job. Indicate any change in job title under the same employer as a separate position.

ALTHOUGH RESUMES ARE WELCOME, THEY MAY NOT BE SUBSTITUTED FOR THE INFORMATION REQUESTED BELOW.

Present/Most Recent Employer	Address of Business (Street & City)	Kind of Business
Your Title	Reason for leaving or considering leaving	Name, Title, # for Supervisor
Your Duties	From Date (Mo & Yr) To Date (Mo & Yr)	
		Full-Time
		Part-Time
	Salary/Hourly Rate	
	Starting \$	
	Ending \$	
Employer (2)	Address of Business (Street & City)	Kind of Business
Your Title	Reason for leaving or considering leaving	Name, Title, # for Supervisor
Your Duties	From Date (Mo & Yr) To Date (Mo & Yr)	
		Full-Time
		Part-Time
	Salary/Hourly Rate	
	Starting \$	
	Ending \$	
Employer (3)	Address of Business (Street & City)	Kind of Business
Your Title	Reason for leaving or considering leaving	Name, Title, # for Supervisor
Your Duties	From Date (Mo & Yr) To Date (Mo & Yr)	
		Full-Time
		Part-Time
	Salary/Hourly Rate	
	Starting \$	
	Ending \$	

Employer (4)	Address of Business (Street & City)	Kind of Business
Your Title	Reason for leaving or considering leaving	Name, Title, # for Supervisor
Your Duties	From Date (Mo & Yr) To Date (Mo & Yr)	
		Full-Time
		Part-Time
	Salary/Hourly Rate	
	Starting \$	
	Ending \$	

Use a separate sheet for any additional qualifying employment data, using same format as above.

Any additional information that you want to add regarding the employment listed above? Include any relevant licenses, certificates, training or volunteer work.

ADDITIONAL INFORMATION: (List any machines or equipment you can operate such as office machines, construction equipment, trucks, etc.)

Have you ever been convicted of any violation of law other than minor traffic violations?

Yes No

If yes, what was the conviction, when, where and penalty imposed?

Have you applied with the Village before?

Yes No

If yes, what position? _____

REFERENCES (EMPLOYMENT AND PROFESSIONAL)

Name	Title	Company	Phone

CERTIFICATION AND AGREEMENT

Qualified applicants are considered for employment, and employees are treated fairly during employment, without regard to race, color, religion, sex, national origin, age, marital status, medical condition or handicap.

I certify that answers given to the foregoing questions and statements are true and complete to the best of my knowledge. I understand and agree that any misstatements or omission subjects me to disqualification or dismissal.

I authorize the Village of West Milwaukee to make such investigations and inquiries of any employment, character, qualifications and medical history as may be necessary in arriving at an employment decision. I hereby release all employers, companies, schools or person from all liability in responding to such inquiries made in connection with my application.

I further understand that in the event of employment by the Village, my classification as a permanent employee depends upon me successfully performing work assigned to me during a probationary period, where applicable.

Name

Date

Emergency Contact:

Name: _____

Phone Number: _____

Relationship: _____

Any Additional Information:

