

## VILLAGE BOARD MEETING MINUTES OF NOVEMBER 4, 2019

President Stalewski called the Village Board meeting to order at 7:00 p.m. and led the membership in the Pledge of Allegiance.

Roll Call:

Present: Ragonese, Edgar, Schaefer, Hildenbrand, Schuettke, and Stalewski.

Excused: Lewein.

### PUBLIC HEARING

No report.

### CITIZEN COMMENTS

Joe Schall stated that he wanted to discuss street repair, specifically the alley at 44<sup>th</sup> Street. Trustee Schuettke stated that he had visited the alleyway, and he had observed that the large majority of the hole was on private property. Trustee Schuettke stated that a Property Inspector would have to inspect the area rather than the Department of Public Works. Mr. Schall asked about the portion that is in the alley, stating that he believed DPW should inspect that area. Administrator Egan clarified that Property Maintenance had visited the property and met with DPW to determine whose property it was. Administrator Egan does not know if they have contacted the property owner yet but would follow up on the situation. President Stalewski thanked Mr. Schall for his comments.

Charlotte Fleischmann stated that she wanted to discuss Village Property Inspection Department. Ms. Fleischmann added that she has not received any response since her statements at the last Village Board meeting. Ms. Fleischmann stated that she had received a citation in August 2018 stating that her porch needed improvements. The citation requested her to “repair support” among other improvements, and Ms. Fleischmann stated that the improvements requested were subjective. Ms. Fleischmann stated that she repaired a board and painted the stairs, but she received another citation regarding “structural issues” of the porch. Ms. Fleischmann stated that she did not believe that the porch was unsafe or structurally unsound, and she requested for the Property Inspectors to specifically identify what was wrong with her porch.

Ms. Fleischmann added that she believed Property Inspectors should explain in-person at the property why citations are being issued in order to more accurately explain what should be fixed. Ms. Fleischmann asked why it would take six months for the Village Property Inspectors to send a letter of an inspection that had been completed. Ms. Fleischmann also asked why she needed a structural engineer to evaluate her property and asked what ordinance specifically stated this. Ms. Fleischmann added that she had been informed that Mr. Van Der Linden only works two (2) days a week, and she stated that the Property Inspectors’ voicemail messages should be changed to reflect their availability. President Stalewski thanked Ms. Fleischmann for her comments.

### APPROVAL OF MINUTES

Trustee Edgar moved, seconded by Trustee Schuettke, to approve the Village Board Meeting minutes for Monday, October 21, 2019.

Roll Call:

Ayes: Hildenbrand, Schaefer, Schuettke, Edgar and Stalewski.

Present: Ragonese.

Excused: Lewein.

The motion carried.

### FINANCE, CLAIMS AND PURCHASES COMMITTEE CHAIRPERSON RICHARD LEWEIN.

Commissioner Ragonese moved, seconded by Commissioner Hildenbrand based on the recommendation of the Finance Committee to approve the awarding of the 2019 Tree Planting Project to Property Solutions Contracting in the amount of \$27,320.00.

Roll Call:

Ayes: Hildenbrand, Schaefer, Ragonese, Schuettke, Edgar, and Stalewski.

Excused: Lewein.

The motion carried.

Commissioner Ragonese moved, seconded by Hildenbrand based on the recommendation of the Finance Committee to approve the 2020-2021 Agreement for Public Health Services with the West Allis Health Department.

Roll Call:

Ayes: Hildenbrand, Schaefer, Ragonese, Schuettke, Edgar, and Stalewski.

Excused: Lewein.

The motion carried.

Chairperson Ragonese moved, seconded by Trustee Schaefer based on the recommendation of the Finance Committee to approve the commercial vouchers 27111-27175 dated October 22, 2019 to November 4, 2019 in the amount of \$80,705.50.

Roll Call:

Ayes: Hildenbrand, Schaefer, Ragonese, Schuettke, Edgar, and Stalewski.

Excused: Lewein.

The motion carried.

Chairperson Ragonese moved, seconded by Trustee Hildenbrand based on the recommendation of the Finance Committee to approve the bi-weekly payroll dated October 25, 2019 in the amount of \$105,777.50.

Roll Call:

Ayes: Hildenbrand, Schaefer, Ragonese, Schuettke, Edgar, and Stalewski.

Excused: Lewein.

The motion carried.

PUBLIC SAFETY AND EMERGENCY GOVERNMENT COMMITTEE, CHAIRPERSON JANE EDGAR

No report.

PUBLIC WORKS, RECYCLING AND UTILITIES COMMITTEE, CHAIRPERSON STEVEN SCHUETTKE

No report.

LICENSES, ZONING, PARKS AND BUILDINGS COMMITTEE, CHAIRPERSON CRAIG SCHAEFER

Chairperson Schaefer moved, seconded by Trustee Edgar based on the recommendation of the License Committee to approve the new combination "Class B" Liquor and Fermented Malt Beverage license for Wisconsin Apple LLC, d/b/a Applebee's Neighborhood Grill & Bar. This is contingent upon the approval and receipt of an occupancy permit and food license for this location.

Roll Call:

Ayes: Hildenbrand, Schaefer, Ragonese, Schuettke, Edgar, and Stalewski.

Excused: Lewein.

The motion carried.

Chairperson Schaefer moved, seconded by Trustee Schuettke to approve the Grade 2 Refuse Hauler License application for Beeline Disposal Inc.

Roll Call:

Ayes: Hildenbrand, Schaefer, Ragonese, Schuettke, Edgar, and Stalewski.

Excused: Lewein.

The motion carried.

Chairperson Schaefer moved, seconded by Trustee Edgar to approve the Beverage Operators licenses for Jonathan J. Tajnai.

Roll Call:

Ayes: Hildenbrand, Schaefer, Ragonese, Schuettke, Edgar, and Stalewski.

Excused: Lewein.

The motion carried.

HEALTH, HOUSING, SOCIAL SERVICES AND RECREATION COMMITTEE, CHAIRPERSON JOHN RAGONESE

No report.

PERSONNEL AND PUBLICITY COMMITTEE, CHAIRPERSON MARIEL HILDENBRAND

Chairperson Hildenbrand stated that the holiday parade will be taking place on December 7<sup>th</sup>. Chairperson Hildenbrand stated that she has a prior commitment but wanted to inform the rest of the board of the event.

LEGISLATIVE COMMITTEE CHAIRPERSON JOHN STALEWSKI

No report.

VILLAGE PRESIDENT'S REPORT

No report.

WMCDA REPORT

Chairperson Schaefer asked Administrator Egan if the CDA meeting for November would still be scheduled. Administrator Egan stated that the meeting would take place Monday, November 25<sup>th</sup>, but due to the holidays, an email would be sent out to CDA members to confirm attendance so that a quorum will be met.

Chairperson Schaefer asked Administrator Egan about TID 2 organization. Administrator Egan stated that there had been some issues regarding a parcel near the Masterson area. Administrator Egan stated that it had been figured out, and the Village was waiting for the state but the state had suggested everything looks good so far.

Chairperson Schaefer stated that he had attended Wisconsin Historical Society's annual conference and had attended some session on historical preservation. Chairperson Schaefer stated that he would like to explore the possibility of instituting a historical preservation ordinance that would create a Historical Preservation Commission. Chairperson Schaefer stated that the Commission would have certain control over historical buildings in the Village. Chairperson Schaefer stated that this would help retain historical character in the Village. This would also allow the Village to become a certified local government with the Wisconsin Historical Society. There is an initial cost to this for the Village, but it could open the Village to federal tax credits among other things which could aid property owners.

Chairperson Schaefer added that he had spoken with a representative from Wisconsin Historical Society, and this representative could attend a Board meeting in December to speak on historical preservation. Trustee Hildenbrand asked if some buildings had received historical designation. Chairperson Schaefer stated that he did not believe any had yet. Trustee Hildenbrand stated that she had seen historical designations online. Chairperson Schaefer clarified that the National Register was separate from the Wisconsin Historical Society, as the Wisconsin Historical Society has stronger framework and allows for more financing options.

DEPARTMENT UPDATES

Clerk/Treasurer Schupp stated that there were no licenses in the near future. Ms. Schupp added that the election season would be busy, stating that she had an election training webinar with Clerk Paul Baumgart earlier in the day as well as an in-person training next week. Ms. Schupp also requested that Board members inform her if they changed occupation in the last year as she needs to record it for an audit.

Police Chief Nasci stated that the Board members should have received the monthly report, and he stated that they were testing the annual reporting system. Chief Nasci also added that they were waiting for the state to confirm if the department was certified for the National Incident Based Reporting System (NIBRS). Rather than reporting the highest crime, this system will report all crime. Lastly, Chief Nasci stated that the last person in the hiring process per the last Board meeting was no longer being considered.

Trustee Hildenbrand stated that she appreciated the monthly report but asked if it was possible for the report to be sent in Excel format. Chief Nasci stated that he did not know if it could as it is automatically published in PDF. Trustee Schuettke asked if the monthly reporting could categorize more specifically or graph particular crimes. Chief Nasci stated that they would have to test the system and see if they could do so. Trustee Schaefer asked if there was a way to list by location. Chief Nasci said that they did not have a report designed to categorize by location.

Chairperson Stalewski asked about Chief Nasci's visit to Aldi's. Chief Nasci stated that Aldi's has a different approach to retail theft in which shoppers suspected of retail theft are approached by store employees. Chief Nasci stated that this helps curb a large percentage of retail theft and added that he was impressed by their approaches.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Egan stated Aldi's held their grand opening on Thursday, October 31<sup>st</sup>, and President Stalewski, Trustee Hildenbrand, and Trustee Schuettke had attended. She added that Aldi's obtained their final occupancy, and the state approved the plans for their alarm system.

Administrator Egan stated that there is an application for the old Schaumann's location for a new business called Brew City Garage. They have not applied for any signs, and they may just change the face of the signs. Additionally, there are two new users at the building on 45<sup>th</sup> Street and Burnham. One is called CTI Conference Technologies, a business that deals with audio and visual equipment set-up. The second is Express Installation which provides office furniture and storage.

Administrator Egan added that the Golden Agers' Holiday Party tickets went on sale and will be on sale until November 22<sup>nd</sup>. Additionally, Administrator Egan and Trustee Ragonese had met with a representative from Visit Milwaukee to speak about the Tourism Commission. The representative stated that the company has a new CEO so they will likely not pursue many new projects until 2020.

A meeting has been arranged with the City of Milwaukee Fire Department on Thursday, November 14<sup>th</sup>.

Additionally, the Landmark Properties have been closed and payment has been received for the alley.

Administrator Egan asked the Board to RSVP for the Community Breakfast of Thanks and Giving on November 25<sup>th</sup>.

Administrator Egan stated that a building on National Avenue had been struck by a vehicle. Property Inspectors contacted the owner who has an insurance claim being processed. The building was set to be repaired by the end of the month but there were some issues with the contractor. They are working on finding a new contractor.

Administrator Egan added that the Village offices will be closed on Thursday, November 28<sup>th</sup> and Friday, November 29<sup>th</sup> for Thanksgiving.

ANNOUNCEMENTS-COMMITTEE MEETINGS

Tuesday, November 12 <sup>th</sup> at 6:00 p.m. ....	Plan Commission Meeting
Monday, November 18 <sup>th</sup> at 6:00 p.m. ....	Committee Meeting
Monday, November 18 <sup>th</sup> at 7:00 p.m. ....	Village Board Meeting
Monday, November 25 <sup>th</sup> at 6:00 p.m. ....	WMCD Meeting
Monday, December 2 <sup>nd</sup> at 6:00 p.m. ....	Joint Plan Commission and Village Board Meeting, Public Hearing
Monday, December 2 <sup>nd</sup> at 7:00 p.m. ....	Village Board Meeting

There being no further business before the Village Board, Trustee Schaefer moved, seconded by Trustee Schuettke to adjourn. Time 7:43 p.m.

Respectfully Submitted,

Maggie Vlaj  
Administrative Assistant