

VILLAGE BOARD MEETING
VILLAGE BOARD ROOM -- COMMUNITY CENTRE
MONDAY, MARCH 16, 2020

President pro-tem Ragonese called the Village Board meeting to order at 7:13 p.m. and led the membership in the Pledge of Allegiance.

Roll Call:

Present: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Hildenbrand, and Lewein.

President Stalewski was in attendance at the meeting but left to take an emergency ICC call.

PUBLIC HEARING

President pro-tem Ragonese introduced the new Combination "Class B" Liquor and Fermented Malt Beverage license for Garibaldi West Milwaukee, LLC, d/b/a Chula's Bar & Grill at 3812 W. Greenfield Ave.

President pro-tem Ragonese opened the Public Hearing at 7:14 p.m.

There were no comments regarding the license.

President pro-tem Ragonese closed the Public Hearing at 7:15 p.m.

CITIZEN COMMENTS

No citizen comments.

APPROVAL OF MINUTES

Trustee Schuettke moved, seconded by Trustee Schaefer to approve the Village Board meeting minutes for Monday, March 2, 2020.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Stalewski, Hildenbrand, and Lewein.

The motion carried.

FINANCE, CLAIMS AND PURCHASES COMMITTEE CHAIRPERSON RICHARD LEWEIN.

Trustee Schuettke moved, seconded by Trustee Edgar to approve the sewer user charges.

Administrator Egan explained that the sewer user charges are reviewed annually, usually in March. Administrator Egan explained that the board packet included a breakdown of how sewer user charges were calculated, and the total amount needed to collect for 2020 is \$341,530.00. There has been a consistent decrease in sewer usage, and as a result of it being a fixed cost, the administrative charge has consistently increased. There is a slight increase between 2019 and 2020 costs due to the decrease in water and sewage processing.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Stalewski, Hildenbrand, and Lewein.

The motion carried.

Trustee Schuettke moved, seconded by Trustee Schaefer to approve the commercial vouchers 27694-27753 dated March 3, 2020 to March 16, 2020 in the amount of \$124,420.44.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Stalewski, Hildenbrand, and Lewein.

The motion carried.

Trustee Schuettke moved, seconded by Trustee Edgar to approve the bi-weekly payroll dated March 13, 2020 in the amount of \$118,529.19.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Stalewski, Hildenbrand, and Lewein.

The motion carried.

Trustee Schuettke moved, seconded by Trustee Edgar to approve the January 2020 Treasurer's Report.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Stalewski, Hildenbrand, and Lewein.

The motion carried.

PUBLIC SAFETY AND EMERGENCY GOVERNMENT COMMITTEE, CHAIRPERSON JANE EDGAR

No report.

PUBLIC WORKS, RECYCLING AND UTILITIES COMMITTEE, CHAIRPERSON STEVEN SCHUETTKE

Chairperson Schuettke moved, seconded by Trustee Edgar based on the recommendation of the Public Works Committee to approve the Milwaukee Metropolitan Sewerage District's (MMSD) request for municipal cooperation to complete Closed-Circuit Televising (CCTV) of previously Cured-In-Place (GIPP) private sanitary sewer laterals in West Milwaukee that were rehabilitated as part of the District funded private Property Inflow/Infiltration Reduction Program (PII).

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Stalewski, Hildenbrand, and Lewein.

The motion carried.

LICENSES, ZONING, PARKS AND BUILDINGS COMMITTEE, CHAIRPERSON CRAIG SCHAEFER

Chairperson Schaefer moved, seconded by Trustee Schuettke based on the recommendation of the Licenses Committee to approve the new Combination "Class B" Liquor and Fermented Malt Beverage license for Garibaldi West Milwaukee, LLC, d/b/a Chula's Bar & Grill at 3812 W. Greenfield Ave. This license is contingent upon approval and receipt of an occupancy permit for this location. Chairperson Schaefer added that this is not taking a new license, but it is taking the license owned by the previous restaurant owner.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Stalewski, Hildenbrand, and Lewein.

The motion carried.

Chairperson Schaefer moved, seconded by Trustee Edgar to approve the Grade 1 Refuse Hauler license application for Waste Management.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar.

Excused: Stalewski, Hildenbrand, and Lewein.

The motion carried.

HEALTH, HOUSING, SOCIAL SERVICES AND RECREATION COMMITTEE, CHAIRPERSON JOHN RAGONESE

No report.

PERSONNEL AND PUBLICITY COMMITTEE, CHAIRPERSON MARIEL HILDENBRAND

No report.

LEGISLATIVE COMMITTEE CHAIRPERSON JOHN STALEWSKI

No report.

VILLAGE PRESIDENT'S REPORT

President Stalewski had to attend an emergency conference call with the ICC at 7:00 p.m., the time of the board meeting, but he provided the Village President's Report prior to the meeting. President Stalewski explained that the conference call was for the 19 participating communities to make a decision regarding the potential closure of restaurants and bars in relation to the outbreak of the 2019 novel coronavirus ("COVID-19").

Trustee Schuettke expressed concern regarding how closure may impact small, local businesses. President Stalewski stated that it was unclear yet as to whether or not a closure would allow carry-out food service. Trustees Schaefer and Ragonese stated that closure of restaurants and bars may funnel more people into grocery stores and pharmacies than already present.

President Stalewski stated that he would be in favor of allowing take-out/carry-out food service, and he would be in favor of requiring restaurants to not have more than 50 people present, or less than 50% of max occupancy, whichever is lesser. President Stalewski added that he signed a proclamation prior to the meeting declaring a State of Emergency in the Village of West Milwaukee and it would be effective until Monday, April 6th.

WMCDA REPORT

Chairperson Schaefer stated that the CDA meeting scheduled for Monday, March 23rd is cancelled. The next CDA meeting is scheduled for Monday, April 27th.

DEPARTMENT UPDATES

Clerk/Treasurer Schupp stated that the Board of Review is scheduled for Tuesday, May 5th, and Open Book will be on Friday, April 17th. Several poll workers are of senior age, and Clerk/Treasurer Schupp stated that she is taking measures to ensure that elections are as clean as possible and precautionary measures are taken. However, voters are being encouraged to vote absentee. Clerk/Treasurer Schupp added that there is a transient merchant that will be operating a food truck in the Menard's parking lot. They already operate at several Menard's in the area, and they will be serving barbeque-style food. Clerk/Treasurer Schupp is also starting the process of license renewals.

Police Chief Nasci stated that the staff is working on a continuity of operations plan as well as updating the management plan already in place. Chief Nasci added that one candidate is in the hiring process and will be taking his psychological test on Wednesday, March 18th.

Trustee Schuettke asked if Chief Nasci has had to change procedures regarding COVID-19. Chief Nasci stated that the police department has encouraged staff to take extra steps to ensure cleanliness in the department and in the squad cars. Chief Nasci also stated that the police department has supplies, albeit limited, such as masks, hand sanitizer, and gloves. Chief Nasci added that staff is highly encouraged to persistently wash their hands.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Egan stated that on Saturday, March 14th, there was a conference call between various communities and departments within Milwaukee County in regards to updates with COVID-19. Chief Nasci and President Stalewski also listened to the conference call. The situation is very fluid, but the conference calls are to be held daily at 3:00 p.m.

Administrator Egan stated that there was a conference call earlier in the afternoon with the Election Commission that she listened to with Clerk/Treasurer Schupp. Wisconsin's Department of Health Services (DHS) has issued an order that no voting is to take place in care facilities, such as nursing homes. There were also discussions regarding special voting deputies, such as teachers and college students, and voters are highly encouraged to vote absentee.

Administrator Egan stated that there has been one confirmed case of COVID-19 in West Allis, but the Village has not received any additional info regarding that situation. The Village's Municipal Court cancelled court for March 31st. They will be rescheduling for May, and they are making decisions regarding April court dates.

The West Allis-West Milwaukee school district had teachers in attendance at school today, and students will attend school on Tuesday, March 17th to receive information on homework and classes. Schools will also be implementing to-go breakfasts and lunches for students. All libraries are also closed.

Administrator Egan stated that there have been discussions regarding the Village Hall staff. Dispatchers are now trained to answer calls and ask for symptoms in order to allow emergency personnel to show up as prepared as possible. Administrator Egan stated that the Village President has signed a declaration of emergency, but the next Village Board meeting will likely include a resolution regarding the state of emergency. There have also been discussions regarding open meetings, public at meetings, and online meetings. There may be changes as to how public meetings are held.

Administrator Egan stated that she attended a pre-construction meeting with DPW on Friday, March 13th regarding the Tree Planting Project. It is scheduled to begin the last week of March and will take four (4) days to complete. Administrator Egan stated that she believed this project should be completed on schedule.

ANNOUNCEMENTS-COMMITTEE MEETINGS

Monday, April 6th at 6:00 p.m. Committee Meeting
Monday, April 6th at 7:00 p.m. Village Board Meeting
Tuesday, April 14th at 6:00 p.m. Plan Commission Meeting
Monday, April 27th at 6:00 p.m. WMCDA Meeting

There being no further business before the Village Board, Trustee Edgar moved, seconded by Trustee Schuettke to adjourn. Time 7:47 p.m.

Respectfully Submitted,

Maggie Vlaj
Administrative Assistant