

VILLAGE BOARD MEETING MINUTES OF DECEMBER 7, 2020

President Stalewski called the Village Board meeting to order at 7:01 p.m. and led the membership in the Pledge of Allegiance.

Roll Call:

Present: Edgar, Schaefer, Lewein, Hildenbrand, Ragonese, Schuettke, Stalewski

PUBLIC HEARING

President Stalewski opened the Public Hearing at 7:03 p.m.

There were no comments.

President Stalewski closed the Public Hearing at 7:04 p.m.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES

Trustee Schuettke, seconded by Trustee Edgar, to approve the Village Board Meeting minutes for Monday, November 16, 2020.

Roll Call:

Ayes: Lewein, Ragonese, Schaefer, Edgar, Hildenbrand, Schuettke, Stalewski

The motion carried.

FINANCE, CLAIMS AND PURCHASES COMMITTEE CHAIRPERSON RICHARD LEWEIN.

Trustee Lewein moved, seconded by Trustee Ragonese based on the recommendation of the Finance Committee to approve the "Resolution to Borrow Funds and Levy Tax from the Board of Commissioners of Public Lands State Trust Fund Loan."(16-R-20)

Roll Call:

Ayes: Hildenbrand, Schuettke, Edgar, Lewein, Ragonese, Schaefer, Stalewski

The motion carried.

Trustee Lewein inquired why the 2019 and 2020 Net Assessed Value Rate were the same. Administrator Egan and Clerk Schupp acknowledged that this was a typographical error. The error did not affect any of the other numbers listed and will be corrected.

Trustee Lewein moved, seconded by Trustee Ragonese based on the recommendation of the Finance Committee to approve a "Resolution Determining the Tax Levy" (14-R-20)

Roll Call:

Ayes: Ragonese, Lewein, Edgar, Schuettke, Hildenbrand, Schaefer, Stalewski

The motion carried.

Trustee Lewein moved, seconded by Trustee Ragonese based on the recommendation of the Finance Committee to approve a "Resolution Authorizing the Adoption of the Calendar Year 2021 Budget and Capital Improvement Plan" (15-R-20)

Roll Call:

Ayes: Schaefer, Hildenbrand, Schuettke, Edgar, Lewein, Ragonese, Stalewski

The motion carried.

Trustee Lewein moved, seconded by Trustee Ragonese to approve the September 2020 Treasurer's Report.

Roll Call:

Ayes: Schaefer, Lewein, Ragonese, Schuettke, Edgar, Hildenbrand, Stalewski

The motion carried.

Trustee Lewein moved, seconded by Trustee Ragonese to approve the October 2020 Treasurer's Report.

Roll Call:

Ayes: Edgar, Lewein, Ragonese, Schuettke, Hildenbrand, Schaefer, Stalewski

The motion carried.

Chairperson Lewein moved, seconded by Trustee Hildenbrand based on the recommendation of the Finance Committee to approve the commercial vouchers dated December 1, 2020-December 7, 2020, checks numbered 28552-28610 in the amount of \$178,804.69.

Roll Call:

Ayes: Lewein, Ragonese, Edgar, Hildenbrand, Schaefer, Schuettke, Stalewski

The motion carried.

Chairperson Lewein moved, seconded by Trustee Hildenbrand based on the recommendation of the Finance Committee to approve bi-weekly payroll dated November 20, 2020 in the amount of \$111,164.75 and December 7, 2020 in the amount of \$146,134.37.

Roll Call:

Ayes: Hildenbrand, Schaefer, Edgar, Lewein, Ragonese, Schuettke, Stalewski

The motion carried.

PUBLIC SAFETY AND EMERGENCY GOVERNMENT COMMITTEE, CHAIRPERSON JANE EDGAR

Chairperson Edgar explained that there will be a proposal to place speed humps on 47<sup>th</sup> and 48<sup>th</sup> streets on the December 21<sup>st</sup> Village Board Agenda. A letter will be sent to the residents on these blocks requesting their feedback. Residents can email [general@westmilwaukee.org](mailto:general@westmilwaukee.org) or attend the December 21<sup>st</sup> meeting to share their feedback.

PUBLIC WORKS, RECYCLING AND UTILITIES COMMITTEE, CHAIRPERSON STEVEN SCHUETTKE

No Report.

LICENSES, ZONING, PARKS AND BUILDINGS COMMITTEE, CHAIRPERSON CRAIG SCHAEFER

Chairperson Schaefer moved, seconded by Trustee Hildenbrand to approve the Beverage Operator's License for Maria Ramirez-Nolasco, Daniel Cruz-Crispin, Jorely Trujillo-Hernandez and Marina Molina.

Roll Call:

Ayes: Lewein, Ragonese, Hildenbrand, Schaefer, Edgar, Schuettke and Stalewski

The motion carried.

Chairperson Schaefer moved, seconded by Trustee Hildenbrand to approve the Second Hand Article Application Renewal for Walmart.

Roll Call:

Ayes: Hildenbrand, Edgar, Ragonese, Schaefer, Lewein, Schuettke, Stalewski

The motion carried.

Chairperson Schaefer moved, seconded by Trustee Hildenbrand to approve the Grade 1 Refuse Hauler Renewal Application for Commercial Rubbish Collection, LLC.

Roll Call:

Ayes: Schuettke, Lewein, Schaefer, Ragonese, Hildenbrand, Edgar, Stalewski

The motion carried.

Chairperson Schaefer moved, seconded by Trustee Hildenbrand to approve the Grade 2 Refuse Hauler Renewal Application for Sorce Services, LLC.

Susan Schupp confirmed a notary was not required for this renewal due to COVID-19 and comparing the signatures to last year's application.

Roll Call:

Ayes: Schaefer, Edgar, Ragonese, Schuettke, Hildenbrand, Lewein, Stalewski

The motion carried.

#### HEALTH, HOUSING, SOCIAL SERVICES AND RECREATION COMMITTEE, CHAIRPERSON JOHN RAGONESE

Chairperson Ragonese stated that he attended a Board of Health meeting last week. He explained that 77 people have passed from COVID related causes in the West Allis and West Milwaukee area. He also added that the health department is initiating a voluntary program for local businesses to post a placard stating that they have a COVID-19 safety plan in place.

President Stalewski informed the board of the Milwaukee County COVID-19 online dashboard, which breaks down the COVID numbers and data in the county.

#### PERSONNEL AND PUBLICITY COMMITTEE, CHAIRPERSON MARIEL HILDENBRAND

Chairperson Hildenbrand explained that she is looking to add a discussion regarding a beautification or home improvement award program on the next Village Board Agenda.

#### LEGISLATIVE COMMITTEE CHAIRPERSON JOHN STALEWSKI

No Report.

#### VILLAGE PRESIDENT'S REPORT

President Stalewski noted that the West Milwaukee Lions Club distributed Thanksgiving dinners to families in need throughout the community and will do the same for Christmas.

#### WMCDA REPORT

The CDA meeting scheduled for December 28<sup>th</sup>, 2020 has been canceled.

#### DEPARTMENT HEAD UPDATES

Jim Stenzel noted that we have had two hydrants, a tree and a traffic signal struck by cars. President Stalewski added that construction is almost complete on National Avenue. All of the holes in the pavement have been filled.

Trustee Hildenbrand questioned how many West Milwaukee/DPW employees the village has. Administrator Egan and Superintendent Stenzel stated that there are eight DPW employees and 43 total for the Village.

Clerk Schupp explained that Two Brother's Restaurant applied for a Food Truck License that may be seen around the village.

Chief Nasci noted that there was an uptick in disorderly conducts over the past couple weeks. He added that there will be a full time officer starting training after he completes the academy on Friday, December 11<sup>th</sup>. He added that

the department has speed, OUI and seatbelt grants scheduled for this month. Part of the grant framework is that West Milwaukee must coordinate with West Allis and Wauwatosa.

VILLAGE ADMINISTRATOR’S REPORT

Administrator Egan explained that the Village applied for three separate reimbursements for the Routes to Recovery Grant. We received the first and second reimbursements of \$53,637 and \$13,408. The village submitted for a third reimbursement of \$3,600.

Administrator Egan stated that she sent out approximately ten letters to different design engineers in the Milwaukee area regarding the Greenfield Avenue project that will begin in a couple years. Graeth Engineering was the one interested party that responded and an introductory meeting was held last week. Graeth Engineering will provide a cost estimate which will go to the Village Board for review.

Administrator Egan added that Part-Time Fire and Building Inspector Scott Gregory put in his two week notice. The position has been posted on our website and through MATC and WCTC.

A Pilot Agreement draft was sent to Hunger Task Force to which they have not responded. Administrator Egan explained that we met with R&R insurance, who provides the village with the best bids for insurance. They have a \$1,500 safety grant that we will be taking advantage of next year. Our rate for general liability, police professional liability, public official liability, no fault sewer, auto, auto physical damage, property equipment breakdown, crime and workers comp is about \$182,000.

On February 17<sup>th</sup>, DPW Superintendent Jim Stenzel came before the board to request the purchase of a new 2022 Truck with a plow and stainless steel dump body. The order was placed in February however, we are not supposed to receive the truck until after the first of the year (2021). Administrator Egan notified the auditors so that they can make the proper adjustments to the audit statements.

Administrator Egan explained that she is still meeting twice weekly with the Milwaukee United Emergency Operations Committee to discuss COVID-19 updates. Recently, testing volumes have decreased however, the positivity rate for those being tested has increased. They are expecting to get the first round of vaccines, approximately, 50,000 doses around December 18<sup>th</sup>. They will be forming a task force to determine the distribution and priority for the vaccine. She also stated that the COVID-19 Safety Placard sent over by the health department will be on the website for local businesses to utilize.

ANNOUNCEMENTS-COMMITTEE MEETINGS

- Monday, December 21<sup>st</sup> at 7:00pm.....Village Board Meeting
- Tuesday, January 12<sup>th</sup> at 6:00pm.....Plan Commission Meeting
- Monday, January 25<sup>th</sup> at 6:00pm.....WMCDA Meeting

There being no further business before the Village Board, Trustee Schuettke moved, seconded by Trustee Hildenbrand to adjourn. Time 7:40p.m.

Respectfully Submitted,  
Kayla Fitzgerald  
Administrator Assistant