



VILLAGE OF WEST MILWAUKEE

4755 WEST BELOIT ROAD
WEST MILWAUKEE, WI 53214
TELEPHONE (414) 645-1530
FAX (414) 671-8089
www.westmilwaukee.org

PROPERTY MAINTENANCE EXTENSION REQUEST

Please complete this form and mail, email or hand deliver to the Village of West Milwaukee Clerk's Department, Attn: Inspections Office. **The request must be received by our office before the Completion Date listed on your Property Maintenance Report, in order to be eligible for an extension.** You will be notified by phone or email if the extension was approved or denied. You will also be issued an updated Completion Date. **Remember, it is your responsibility to notify our office when the work is finished.** Any further request for additional time will have to be arranged through the Village of West Milwaukee Municipal Court, upon issuance of a Municipal Citation.

For office use only.
Date received: _____ Initials: _____

Property Address: _____

Property Owner:
Name: _____
Phone: _____
Email: _____

Person/Caretaker Requesting Extension:
Name: _____
Phone: _____
Email: _____

Work Remaining:

Reason For Extension Request:

PLEASE DO NOT WRITE BELOW THIS LINE

To Be Completed By West Milwaukee Inspections

Request Approved:
YES ___ New Required Completion Date _____
{Remember to notify our office when completed}
NO ___ REASON: _____

INSPECTOR _____

DATE _____