

VILLAGE BOARD MEETING
VILLAGE BOARD ROOM -- COMMUNITY CENTRE
MONDAY, APRIL 6, 2020

President Stalewski called the Village Board meeting to order at 7:08 p.m. and led the membership in the Pledge of Allegiance.

Roll Call:

Present: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

PUBLIC HEARING

No public hearing.

CITIZEN COMMENTS

No citizen comments.

APPROVAL OF MINUTES

Trustee Schuettke moved, seconded by Trustee Edgar to approve the Village Board meeting minutes for Monday, March 16, 2020.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

The motion carried.

FINANCE, CLAIMS AND PURCHASES COMMITTEE CHAIRPERSON RICHARD LEWEIN.

Trustee Hildenbrand moved, seconded by Trustee Ragonese to approve the commercial vouchers 27754-27815 dated March 19, 2020 to April 6, 2020 in the amended amount of \$244,047.41. Voucher 27755 was a duplicate and will be voided.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

The motion carried.

Trustee Hildenbrand moved, seconded by Trustee Ragonese to approve the bi-weekly payroll dated March 27, 2020 in the amount of \$111,619.12.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

The motion carried.

Trustee Hildenbrand moved, seconded by Trustee Ragonese to approve the February 2020 Treasurer's Report.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

The motion carried.

PUBLIC SAFETY AND EMERGENCY GOVERNMENT COMMITTEE, CHAIRPERSON JANE EDGAR

No report.

PUBLIC WORKS, RECYCLING AND UTILITIES COMMITTEE, CHAIRPERSON STEVEN SCHUETTKE

No report.

LICENSES, ZONING, PARKS AND BUILDINGS COMMITTEE, CHAIRPERSON CRAIG SCHAEFER

Chairperson Schaefer moved, seconded by Trustee Edgar to approve the Grade 2 Refuse Hauler license application for Pink Dumpsters, LLC.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

The motion carried.

HEALTH, HOUSING, SOCIAL SERVICES AND RECREATION COMMITTEE, CHAIRPERSON JOHN RAGONESE

Chairperson Ragonese asked what Village staff were still working and how COVID-19 has impacted Village operations. Administrator Egan stated that all Village staff are working, and some employees are working more hours. Chairperson Ragonese asked if permits are still being processed. Administrator Egan stated that permits are still being processed, and paperwork is received either online or through the Village drop box.

Chairperson Ragonese stated that he would like to set up a phone number for Village residents to call for specific information regarding COVID-19. Administrator Egan stated that the phone lines at the Village hall are busy, and the Village website is being updated very regularly.

PERSONNEL AND PUBLICITY COMMITTEE, CHAIRPERSON MARIEL HILDENBRAND

Chairperson Hildenbrand stated that she helped compile a list of grocery stores including their hours and product limitations, and the list has been published on the Village website.

LEGISLATIVE COMMITTEE CHAIRPERSON JOHN STALEWSKI

Trustee Ragonese moved, seconded by Trustee Edgar based on the recommendation of the Legislative committee to approve "A Resolution Declaring a Public Health Emergency in Response to the COVID-19 Coronavirus" (Resolution No. 06-R-20).

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

The motion carried.

Trustee Hildenbrand moved, seconded by Trustee Ragonese based on the recommendation of the Legislative committee to approve "Resolution Regarding Designation of 'Emergency Responder' Employees under the Families First Coronavirus Response Act" (Resolution No. 07-R-20).

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

The motion carried.

Trustee Schuettke moved, seconded by Trustee Edgar to approve the appointment of inspectors of elections.

Roll Call:

Ayes: Ragonese, Schuettke, Schaefer, Edgar, Hildenbrand, and Stalewski.

Excused: Lewein.

The motion carried.

VILLAGE PRESIDENT'S REPORT

President Stalewski thanked staff for making sure that Village operations continue. President Stalewski stated that he has been researching database software with Administrative Assistant Vlaj for the Village to have a more comprehensive list of contact information for the future.

WMCDA REPORT

Chairperson Schaefer stated that there will likely be no April meeting for the CDA. He added that the deadline for the Request for Proposal (RFP) for 4809 W. National Ave. will likely have to be extended.

DEPARTMENT UPDATES

Police Chief Naschi stated that the police department has adjusted their schedule to 12 hour shifts. There are 2 day squads and 2 night squads. There are 2 in reserve in case one goes down.

VILLAGE ADMINISTRATOR’S REPORT

Administrator Egan stated that the Village currently has one resident that has tested positive for COVID-19.

The Presidential Preference and Spring Primary election is on Tuesday, April 7th. The Clerk’s Department has been working overtime in preparation for the election and have taken every precaution to ensure health and safety of voters and poll workers. The Village has been one of the few communities to allow in-person voting during the public health emergency.

Board of Review is scheduled for Tuesday, May 5th, but this may have to be postponed. DPW has postponed the written examination for Equipment Operator/Full-Time Laborer applicants. The deadline was Friday, April 3rd, and around 25 applications have been received. The Spring Clean-Up has also been postponed.

The MMSD Green Infrastructure Tree Planting Project has been completed, and around 80 trees were planted. There is a virtual pre-construction meeting on Thursday, April 16th regarding Miller Park Way project improvements. The Village is looking to start moving on the order received to amend the railroad crossing on Greenfield Ave.

There have been a number of complaints regarding business closures, and if certain businesses are considered essential. The police department has been following directions from the Health Department and will close nonessential businesses. However, they will be allowed to reopen if they get permission from the state. If the business believes they are essential, they can go to <https://www.wedc.org/essentialbusiness> and select the “Essential Business Designation Inquiry” form. The business can complete the form, and if the state provides them with written proof that they can be designated as “essential,” the Village will let them remain open or re-open in order to be consistent with West Allis.

The Village has order an application that will allow five (5) employees to work remotely. Permissions have been given to the Village Administrator, Police Chief, Village Clerk, Treasurer, and a Police Lieutenant. The Village has also purchased two laptops. The Hunger Task Force has set up a temporary location at 1650 Miller Park Way, and their representative specifically thanked the Village for being responsive with their inquiries.

ANNOUNCEMENTS-COMMITTEE MEETINGS

- Monday, April 14th at 6:00 p.m. Village Board Meeting
- Monday, April 14th at 6:00 p.m. Plan Commission Meeting
- Monday, April 20th at 6:00 p.m. Committee Meeting
- Monday, April 20th at 7:00 p.m. Village Board Meeting
- Monday, April 27th at 6:00 p.m. WMCDA Meeting

There being no further business before the Village Board, Trustee Edgar moved, seconded by Trustee Schuettke to adjourn. Time 7:39 p.m.

Respectfully Submitted,

Maggie Vlaj
Administrative Assistant