

VILLAGE BOARD MEETING MINUTES OF OCTOBER 5, 2020

President Stalewski called the Village Board meeting to order at 7:19 p.m. and led the membership in the Pledge of Allegiance.

Roll Call:

Present: Hildenbrand, Schaefer, Lewein, Schuettke, Edgar, Ragonese and Stalewski.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Trustee Ragonese moved, seconded by Trustee Schuettke, to approve the Village Board Meeting minutes for Monday, September 21, 2020.

Roll Call:

Ayes: Schaefer, Hildenbrand, Schuettke, Edgar, Ragonese, Stalewski.

Present: Lewein

The motion carried.

FINANCE, CLAIMS AND PURCHASES COMMITTEE CHAIRPERSON RICHARD LEWEIN.

Chairperson Lewein moved, seconded by Trustee Hildenbrand based on the recommendation of the Finance Committee to approve the 2021 2% (\$374.00) annual salary increase for Judge Jodi Sanfelippo.

Roll Call:

Ayes: Schuettke, Edgar, Ragonese, Hildenbrand, Lewein, Stalewski

Naye: Schaefer

The motion carried.

Chairperson Lewein moved, seconded by Trustee Hildenbrand based on the recommendation of the Finance Committee to approve the commercial vouchers 28354-28397 dated September 30, 2020 to October 5, 2020 in the amount of \$67,772.59

Roll Call:

Ayes: Ragonese, Hildenbrand, Lewein, Schuettke, Edgar, Schaefer, Stalewski

The motion carried.

Chairperson Lewein moved, seconded by Trustee Hildenbrand based on the recommendation of the Finance Committee to approve bi-weekly payroll dated September 25, 2020 in the amount of \$106,461.40.

Roll Call:

Ayes: Schuettke, Edgar, Ragonese, Hildenbrand, Schaefer, Lewein, Stalewski

The motion carried.

PUBLIC SAFETY AND EMERGENCY GOVERNMENT COMMITTEE, CHAIRPERSON JANE EDGAR

Chairperson Edgar questioned if the initial speed abatement meeting should include, the Public Safety Committee and Len Roecker, Jim Stenzel and Dennis Nasci, just the committee or the entire Village Board. The decision was made to schedule a Public Safety Committee meeting including Len Roecker, Village Engineer via zoom at the end of October or early November.

PUBLIC WORKS, RECYCLING AND UTILITIES COMMITTEE, CHAIRPERSON STEVEN SCHUETTKE

Chairperson Schuettke stated that he is planning to meet with Jim Stenzel DPW Superintendent and Jason Jourdan, DPW Working Foreman to discuss equipment replacement for 2021.

LICENSES, ZONING, PARKS AND BUILDINGS COMMITTEE, CHAIRPERSON CRAIG SCHAEFER

Chairperson Schaefer moved, seconded by Trustee Edgar based on the recommendation of the Licensing, Zoning, Parks and Building Committee to approve the Beverage Operators license for Noelle Brede, Nicholas Boehnen, Tracy Davis, Citlaly Leon and Dylon Schroeder.

Trustee Schuettke stated that the Beverage Operator License for Dylon Schroeder included an existing Beverage Operators license for Wauwatosa but no training document. Village Administrator Egan stated that a license in another community suffices for a training certificate.

Roll Call:

Ayes: Ragonese, Hildenbrand, Schaefer, Lewein, Edgar, Schuettke, Stalewski

The motion carried

HEALTH, HOUSING, SOCIAL SERVICES AND RECREATION COMMITTEE, CHAIRPERSON JOHN RAGONESE

Chairperson Ragonese pointed out that Governor Evers has extended the mask ordinance through November 21st. He added that Flu shots will be available three days in October at the Farmers Market.

PERSONNEL AND PUBLICITY COMMITTEE, CHAIRPERSON MARIEL HILDENBRAND

No report

LEGISLATIVE COMMITTEE CHAIRPERSON JOHN STALEWSKI

Trustee Schuettke moved, seconded by Trustee Edgar to suspend Trick or Treat for calendar year 2020 in light of COVID-19.

Roll Call:

Ayes: Hildenbrand, Lewein, Edgar, Ragonese, Schuettke, Stalewski

Nay: Schaefer

The motion carried

President Stalewski stated that notification will be posted on the village website along with CDC guidelines for safe trick or treating and safe alternative activities. He added that the village is not sanctioning any of these activities.

VILLAGE PRESIDENT'S REPORT

President Stalewski highlighted the Mortgage Assistance Program funded by the CARES Act. Trustee Schuettke asked if there is any information on the Wisconsin Rental Assistance Program (WRAP) on the Village website. Village Administrator, Egan stated that she put the two (2) items that the county sent over on the website. Trustee Schuettke stated that he will look at the website and if the information is not there, he will send information to Administrator Egan to post on the website.

President Stalewski stated that Fire Chief Mark Rohlfing is retiring. President Stalewski also noted that Jacksons Blue Ribbon Pub is now open and that Chula's will be opening soon.

WMCDA REPORT

Chairperson Schaefer stated that there is a confidential meeting scheduled for next Monday and questioned having the meeting this early on. Village Administrator Egan stated that because of the size of the project, there will be many meetings held.

Chairperson Schaefer questioned if Taco Tuesday closed. Village Administrator Egan stated that she had not heard that the business closed. She will look into it and give an update at the next meeting.

DEPARTMENT UPDATES

Police Chief Nasci stated that the department completed their accreditation and should know in November if they are approved. Trustee Schaefer questioned if any residents attended the accreditation board. Chief Nasci stated that one resident attended. President Stalewski questioned if the department will receive decals for the back of the squads if the accreditation is approved. Assuming that the department is accredited, Chief Nasci stated that they will receive new decals.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Egan stated that 47th St. is paved; lines and signage still need to be added. Additionally, the Deutch and Sons project is almost complete and work is still being done on Greenfield Ave. and the Railroad Crossing.

Administrator Egan noted that the completed Annual Continuing Disclosure Report shows our debt just under ten million dollars and an unused debt of ten million dollars. We are currently taking newsletter submissions and hope to receive all submissions by October 10th.

The agenda for the Plan Commission Meeting scheduled for Tuesday October 13, 2020 will include the following topics: 1.) Plans for a new building at 48th and Burnham to replace previous building that was destroyed in a fire. 2.) Hunger Task Force potentially purchasing 5000 W. Electric Ave. to use as distribution center. Hunger Tax Force is a tax exempt business but it is considered conditional use in the zoning. 3.) Proposal for a Taco Bell located in the parking lot of Pick N Save is a permitted use but a conditional use due to drive thru. It would require a certified survey map to divide the property, a conditional use for the drive thru and plan review by planning commission.

Administrator Egan stated that the village received an occupancy application for Clean Laundry at 2093 Miller Park Way, a self-serve laundromat. The use is permitted in zoning. Additionally, the village received an occupancy application for a permitted use for an Ace Hardware Retailer at 4711 W Electric Ave. The building will be used as a warehouse for storage of their products.

Administrator Egan stated that there will be a meeting with the DOT on October 14th to go over preliminary plans for the East/West Freeway project.

Administrator Egan and Trustee Ragonese are working together on signs for the Village. They plan to meet Wednesday, October 7, 2020 to choose the type of wood laminate that will be used for the sign. Additionally, DPW found parts for the fire hydrant that was struck outside of Landmark Credit Union and it should be repaired this week.

Administrator Egan will be meeting with Ehlers regarding the Annual Investment Review on Tuesday, October 6, 2020. The review looks at the village portfolio, rates and returns. Extra cash is currently tied up in CDs.

The Village has sent out 577 absentee ballots and have received back and processed 218. The village is able to mail ballots within 24 hours of the request being made in almost every case.

The Village received about \$67,000 from the state for "Routes to Recovery" and was required to document everything purchased during COVID-19. Administrator Egan stated that we applied for the 2nd out of 3 rounds and the money must be used by this week. The Village applied for reimbursement for the full allocated amount of \$67,000. Approximately, \$46,000 was used for overtime created by officers switching schedules during the initial onset of the pandemic and also after one officer tested positive for COVID-19. Additional purchases were; laptop computers, PPE, hand sanitizer, hand sanitizer stations and touchless drinking fountains.

Administrator Egan stated that there is a meeting scheduled for Monday, October 12th, 2020. As of right now, the plan (subject to change) is that the beginning of the meeting will be in open session, there will be a presentation and then the board and CDA will go into closed session. There is also a meeting scheduled this week with GE to discuss about what needs to be done for their project.

Village Administrator Egan, stated that the Accreditation for the Police Department was positive and that many of their recommendations were financial.

Trustee Schuettke questioned if any of the businesses are required to report issues or closures due to COVID-19 to the Village. Administrator Egan stated that typically, we do not receive reports from the business. President Stalewski asked Administrator Egan if the Health Department receives reports on COVID related issues or closures from business and if the Health Department should be notifying the Village. Administrator Egan responded that we receive notifications on complaints or if an employee that tests positive for COVID is a West Milwaukee resident. Chief Nasci, stated that the police department only receives information on individuals that are residents of West Milwaukee and West Allis, not businesses. President Stalewski questions if not the health department, who makes the decision to close business in regards to issues with COVID-19. Chief Nasci states that he thinks it is the company's decision.

ANNOUNCEMENTS-COMMITTEE MEETINGS

Monday October 12th at 6:00pm.....Special Joint Meeting
Tuesday, October 13th at 6:00pm.....Plan Commission Meeting
Monday, October 19th at 6:00pm.....Committee Meeting
Monday, October 19th at 7:00pm.....Village Board Meeting
Monday, October 26^h at 6:00pm.....WMCDA Meeting

There being no further business before the Village Board, Trustee Ragonese moved, seconded by Trustee Schuettke to adjourn. Time 8:10p.m.

Respectfully Submitted,
Kayla Fitzgerald
Administrator Assistant