



VILLAGE OF WEST MILWAUKEE

4755 WEST BELOIT ROAD
WEST MILWAUKEE, WI 53214
TELEPHONE (414) 645-1530
FAX (414) 671-8089
www.westmilwaukee.org

Authorized Contact Person Verification Form

Please attach this form to Property Registration Form

If the property is non-owner occupied and the owner *does not* live within the State of Wisconsin and within 100 miles of the property, the following form must be completed. The designated Authorized Contact Person must live within the State of Wisconsin and within 100 miles of the property. Additionally, the Authorized Contact Person will serve as the 24-hour primary contact, responsible for any security, maintenance, or other issues regarding the listed property.

Please check which contact type is provided as the authorized contact person:

- Property Management Company
- Registered Agent
- Operator
- Tenant
- Other: _____

Authorized Legal Entity or Contact Person Name: _____

Authorized Contact Person Address: _____
(Cannot be a P.O. Box) City State Zip

Authorized Contact Person Phone Number: _____ Home Mobile Business

Authorized Contact Person Email: _____

Property to be Registered: _____
City State Zip

I certify, by my signature below, that I am the Authorized Contact Person and responsible party for the above listed property to be registered, and that the above information is true and correct to the best of my knowledge. I agree to promptly advise the Village of West Milwaukee, Clerk's Office should any information change from that which was originally submitted on this form. I understand that false information, as well as any willful misstatement of material fact, may be grounds for fines, liens, or penalties by the Village of West Milwaukee.

Printed Name of Authorized Contact Person: _____

Signature of Authorized Contact Person: _____

Signature Date (Month/Day/Year): _____

STATE OF WISCONSIN

COUNTY OF _____)

Subscribed and sworn to before me this _____ day of _____, 20____.

_____, Notary Public, _____ County, Wisconsin

My commission expires _____