



**FIRE SUPPRESSION SYSTEM & FIRE ALARM SYSTEM
INSTALLATION PERMIT APPLICATION**

Choose one: New System Alteration Replacement

PROJECT INFORMATION

Project Address: _____

Company/Occupant: _____

Scope/Description of Work: _____

TYPE OF SYSTEM

- Fire Alarm - Existing (state approved plans required for more than 20 alarm devices)
- Fire Protection System – Sprinklers - existing (state approved plans required for more than 20 sprinkler heads)
- Commercial Kitchen Suppression System (Hood and Duct Ventilation)
- Fire Suppression System – Clean Agent, Halon, Carbon Dioxide, Dry Chemical, Water Spray and Foam
- Spray booths, Dip Tank Operations & Liquid Spray Areas
- Other: _____

APPLICANT INFORMATION

OWNER INFORMATION

NAME _____

COMPANY NAME _____ **CONTRACTOR'S LIC #** _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ EMAIL _____

NAME _____

COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ EMAIL _____

Needed documents:

- Fire Suppression System & Fire Alarm System Installation Permit Application
- 3 Copies of Plans/Drawings
- Electronic Plans emailed to kvokovitch@safebuilt.com
- Form SBD-118 (See Table 302.31-2 for fee schedule)

Fire Alarm Acceptance Test Fee \$100.00 - Performed by West Milwaukee Fire Inspector

- Fee is for one hour duration – any additional time over an hour will be billed separately
- Inspections – call Fire Inspectors at 414-645-1530 ext. 129 to schedule inspections. Give at least 48 hours notice for any system inspections and at least 72 hours notice for system witness tests.
- Refer to the Village of West Milwaukee Municipal Code: Chapter 42 Fire Prevention, Protection and Control Code at www.library.municode.com/wi/west_milwaukee/codes/code_of_ordinances.

Make check payable to: **VILLAGE OF WEST MILWAUKEE**
(TRIPLE FEE WILL BE CHARGED IF ANY WORK IS STARTED BEFORE A PERMIT IS ISSUED)

Note: All new alarm systems, regardless of the number of devices, any existing fire alarm system being worked on that involves adding or replacing 20 or more devices, and any sprinkler project involving work over 20 heads (new systems or expansion of existing systems) needs State of Wisconsin approval before submittal to the Village of West Milwaukee. Refer to the State of WI Department of Safety and Professional Services at www.dsps.wi.gov for further instructions.

IN THE VILLAGE OF WEST MILWAUKEE THIS PERMIT IS ISSUED WITH THE EXPRESS CONDITIONS THAT THE GRANTEE WILL OBEY ALL ORDINANCES OF THE VILLAGE OF WEST MILWAUKEE, AND ALL RULES AND REGULATIONS OF THE MUNICIPAL CODE RELATIVE TO THE PURPOSE FOR WHICH SAID PERMIT IS ISSUED. THE GRANTEE FURTHER AGREES TO THE VILLAGE OF WEST MILWAUKEE HARMLESS IN CASE OF THE HAPPENING OF ANY ACCIDENTS OR THE ACCOUNT OF ANY DAMAGES ARISING THROUGH ISSUANCE OF THIS PERMIT. THE VILLAGE RESERVES THE RIGHT TO REVOKE THIS PERMIT AT ANY TIME IF IT IS IN THE BEST INTEREST OF THE VILLAGE OF WEST MILWAUKEE.

THE ACCEPTANCE OF THIS PERMIT BY THE GRANTEE CONSTITUTES AN ACKNOWLEDGEMENT AND ACCEPTANCE OF THE CONDITIONS AND REGULATIONS AS HEREIN NOTED.

APPLICANT SIGNATURE _____ PRINTED NAME _____
APPLICATION DATE _____

DO NOT WRITE BELOW LINE- VILLAGE STAFF ONLY

PLAN REVIEW FEE PAID _____ TR# _____ DATE _____
PERMIT FEE PAID _____ TR# _____ DATE _____
FIRE INSPECTION FEE PAID _____ TR# _____ DATE _____

PERMIT # _____ DATE _____ ISSUED BY: _____

INSPECTION RESULTS PASS _____ FAIL _____ DATE _____

RE-INSPECTION RESULTS PASS _____ FAIL _____ DATE _____

FIRE INSPECTOR'S SIGNATURE _____

PRINTED NAME _____

FIRE INSPECTOR'S NOTES _____

