

VILLAGE OF WEST MILWAUKEE

FEE AGREEMENT

-NOTICE-

PLEASE BE ADVISED:

That pursuant to the Village of West Milwaukee Code of Ordinances, the Village of West Milwaukee Village Board has determined that whenever the services of the Village Attorney, Village Engineer, or any other of the professional's time and services, and such service is not a service supplied to the Village as a whole, the Village clerk shall charge that service for the fees incurred by the Village. Also be advised, that pursuant to the Village of West Milwaukee Code of Ordinances, certain other fees, costs, and charges are the responsibility of the property owner.

I, the undersigned, have been advised that, pursuant to the Village of West Milwaukee Code of Ordinances, if the Village Attorney, Village Engineer, or any other Village professional provides services to the Village as a result of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village. Also, I have been advised that pursuant to the Village of West Milwaukee Code of Ordinances, certain fees, costs and charges are my responsibility.

PLEASE PRINT:

Signature of Property Owner

NAME OF PROPERTY OWNER:
ADDRESS OF PROPERTY OWNER:

TAX KEY NUMBER OF PROPERTY:
ADDRESS OF PROPERTY:

DATE:

WITNESS:

Signature

Print Name

VILLAGE OFFICIAL ACCEPTING FORM:
DATE:

Sec. 78-1. - Charge back of fees.

- (a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Professional staff includes but is not limited to the village administrator and the village clerk.

- (b) *Fees of village professionals charged back.* Whenever the village board, the village administrator, the village clerk or other village official has authorized an individual and/or a property owner in the village to contact the village attorney, engineer or any other of the village's professional staff, the village board, the village clerk, or other village official who contacts the village attorney, engineer or any of the village's professional staff, if such contact results in a charge to the village for that professional's time and services and such service is not a service supplied to the village as a whole; or if such contact results in a village professional staff employee devoting time to the project, the village clerk shall, pursuant to the provisions of Wis. Stats. § 66.60(16), charge that service to such individual and/or property owner for the fees incurred by the village.
- (c) *Charges for professional staff.* Professional staff time shall be charged at the rate of pay that the professional staff person receives from the village (or overtime rate, if applicable), plus 40 percent of the hourly rate (for overhead and fringe benefits) for any time actually spent on the project. If the professional staff person receives an annual salary, that salary shall be broken down to an hourly pay rate based upon a 40-hour workweek, and 52 weeks per year, and then charged in the same manner as hourly staff.
- (d) *Property owner allowed time to pay.* The village clerk shall give each individual and/or property owner billed for current services as provided for in this section, a period of time not to exceed 30 days to pay; and, thereafter, if that charge remains unpaid, the village clerk shall automatically charge that delinquent bill against the current or next tax roll as a delinquent tax against the property as provided by law. If the statement rendered to the individual and/or property owner or the time given for the individual and/or property owner to pay is too late in the current year for the charge, when it becomes delinquent, to be extended on that year's tax roll, the delinquent charge shall be extended to the following year's tax roll.
- (e) *Interest on special assessments or special charges.* In order to recover the entire cost of any work or improvement to be paid pursuant to this section, the village shall charge interest at the rate of 1.5 percent per month for any amounts not paid within 30 days of the date the village clerk charges the individual and/or property owner.
- (f) *Appeal to village board.* If the individual and/or property owner disputes either the amount of the charges levied, or whether those charges are properly assigned to him or his property, the individual and/or property owner may appeal the charges before the village board at any time prior to the charges being placed on the tax roll as provided in this section.

(Code 1980, § 13.31)