

VILLAGE BOARD MEETING MINUTES OF JULY 1, 2024

President Stalewski called the Village Board meeting to order at 7:05 p.m. and led the membership in the Pledge of Allegiance.

Roll Call:

Present: Ragonese, Schuettke, Edgar, Schaefer, Greenfield, Hill, Stalewski

PUBLIC HEARING

No public hearing.

CITIZEN COMMENTS

No citizen comments.

APPROVAL OF MINUTES

Trustee Edgar moved, seconded by Trustee Schuettke to approve the Village Board Meeting minutes for Monday, June 17, 2024.

Roll Call:

Ayes: Greenfield, Schuettke, Edgar, Schaefer, Hill, Stalewski

Present: Ragonese

The motion carried.

Trustee Schaefer moved, seconded by Trustee Hill to approve the Joint Village Board Meeting minutes Monday, May 14, 2024.

Roll Call:

Ayes: Hill, Greenfield, Schuettke, Edgar, Schaefer, Ragonese, Stalewski

The motion carried.

President Stalewski moved the Legislative Committee meeting to the top of the agenda.

LEGISLATIVE COMMITTEE, CHAIRPERSON JOHN STALEWSKI

Trustee Ragonese moved, seconded by Trustee Edgar to approve the Proclamation for Clerk/Treasurer Susan Schupp's retirement.

President Stalewski read the proclamation and congratulated Clerk/Treasurer Schupp on her retirement.

Roll Call:

Ayes: Ragonese, Greenfield, Schuettke, Edgar Schaefer, Hill, Stalewski

The motion carried.

FINANCE, CLAIMS, AND PURCHASES COMMITTEE CHAIRPERSON JOHN RAGONESE

Trustee Ragonese moved, seconded by Trustee Schuettke based on the recommendation of the Finance Committee to approve the commercial vouchers dated June 20, 2024, through and including July 1, 2024, checks numbered 33411-33444 in the amount of \$37,196.68.

Discussion: There was a typo on the voucher summary cover sheet. The correct amount is \$37,196.68.

Roll Call:

Ayes: Edgar, Schaefer, Ragonese, Hill, Greenfield, Schuettke, Stalewski

The motion carried.

Trustee Ragonese moved, seconded by Trustee Schuettke based on the recommendation of the Finance Committee to approve the biweekly payroll dated June 28, 2024, in the amount of \$127,303.16.

Roll Call:

Ayes: Schuettke, Edgar, Schaefer, Ragonese, Hill, Greenfield, Stalewski
The motion carried.

Trustee Ragonese moved, seconded by Trustee Schuettke to approve an “Amendment to the Resolution Designating Public Depository and Authorizing the Withdrawal of Village Monies’ (9-R-24) effective July 15, 2024.

Roll Call:

Ayes: Schuettke, Edgar, Schaefer, Ragonese, Hill, Greenfield, Stalewski
The motion carried.

PUBLIC SAFETY AND EMERGENCY GOVERNMENT COMMITTEE, CHAIRPERSON SCHUETTKE

No report.

PUBLIC WORKS, RECYCLING AND UTILITIES COMMITTEE, CHAIRPERSON DOMINIC GREENFIELD

No report.

LICENSES, ZONING, PARKS, AND BUILDINGS COMMITTEE, CHAIRPERSON CRAIG SCHAEFER

Chairperson Schaefer held item a. Consideration and possible action based on the recommendation of the Licenses Committee regarding potential amendments to the Community Centre rental fees in committee.

HEALTH, HOUSING, SOCIAL SERVICES AND RECREATION COMMITTEE, CHAIRPERSON JANE EDGAR

Chairperson Edgar reported that the Board of Health met on June 27, 2024. The Health Department is now called the Southwest Suburban Health Department, consisting of Greenfield, West Allis, and West Milwaukee.

Chairperson Edgar explained that the new SW Suburban Health Department contract reads that West Milwaukee will be a voting member as a contracting municipality through the end of 2024. At that point, the Village must decide if it would like to continue as a contracting municipality or become a member of the Health Department. If it continues as a contracting municipality, the Village seat on the Board of Health will be reduced to a liaison position. If it becomes a member of the Health Department, it will maintain a voting seat.

There was a brief discussion regarding the terms of the new contract. Administrator Egan will look into the new agreement to clarify.

PERSONNEL AND PUBLICITY COMMITTEE, CHAIRPERSON TODD HILL

Trustee Ragonese moved, seconded by Trustee Ragonese, to adopt the Personnel Policy amendments, including the typo edits discussed in the Personnel Committee meeting.

Roll Call:

Ayes: Schuettke, Edgar, Schaefer, Ragonese, Greenfield, Hill, Stalewski
The motion carried.

VILLAGE PRESIDENT’S REPORT

President Stalewski reported Trustee Hill, Administrator Egan, DPW Foreman Jason Jourdan, DPW Superintendent James Stenzel, and himself walked the Greenfield Ave. Reconstruction project and raSmith engineer, Ben High to address issues brought up at the last Village Board meeting. President Stalewski reviewed the follow-up comments made by Construction Project Manager, Kevin Klipstein with the Village Board.

The 54th St. west curb gutter is currently installed at a cross slope of 15% but should have been installed at a 4% grade. Leland will remove and replace the current gutter. The Beloit Rd. curb ramp high side of the detective warning field is 1/10th higher than the flange line in the road, the sidewalk continues to slope up at two (2) degrees which did not indicate any corrective action. There was a discussion regarding grate installation over the anime store window well, which may result in a change order. The window well pipe size will be increased for appropriate drainage. Pricing will be provided. An RFP was submitted to Leland to move the location of the street lighting outside of the residential window. If the pole cannot be relocated, there may be an option to increase the length of the arm and install a light

deflector. Leland will also remove the sidewalk panels of concern and pour thicker concrete so there is not a gap for water to collect.

RaSmith is responsible for inspecting the project. There was a brief discussion regarding quality concerns with the engineering, planning, and inspection of the project. Trustee Hill stated that in his opinion, raSmith is doing a poor job. Administrator Egan will follow up with raSmith to discuss.

President Stalewski further reported that the refinishing of the tennis and pickleball courts at West Milwaukee Park will begin next week. There was a brief discussion regarding the potential for a ribbon cutting at the July 25th beer garden.

WEST MILWAUKEE COMMUNITY DEVELOPMENT AUTHORITY (WMCDA) REPORT

Chairperson Schaefer reported that the WMCDA met in June and recommended the creation of TID No. 5 to the Village Board. A new member was appointed to the CDA, Demetrius Tann. He also reported that he and President Stalewski attended a virtual meeting regarding the I94 East-West project and requested a meeting with the DOT regarding concerns the project will have on the Village.

DEPARTMENT HEAD UPDATES

DPW Superintendent James Stenzel provided the Board with a staffing report. As of July 1st, a full-time DPW employee was terminated. The majority of DPW staff are still in training. The department is actively recruiting staff to fill the open positions as quickly as possible. Several applicants were recruited through Indeed and a new online application that was created by Administrative Assistant, Kayla Casto.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Egan reported that the Plan Commission for next Tuesday has been canceled. The Police Department pinning, promotion, and retirement ceremonies were held on June 20th and June 28th. Susan Schupp's retirement party is scheduled for Friday, July 12th from 1-4 pm at the Community Centre. The Joint Review Board (JRB) and Community Development Authority (CDA) met on June 24th and passed the resolution to recommend the creation of TID 5 to the Village Board. There will be an action item on the July 15th Village Board agenda. The JRB will meet again on July 30th, to officially create the TID. A permit application was submitted for dynamic compaction on the site.

The newsletter was delayed due to an issue with the mailing list but should be delivered soon. Administrator Egan reached out to West Allis regarding their policy on Lime Scooters. Currently, scooters are banned in West Allis however, a meeting is being held on June 10th to discuss and potentially amend their policy. Wauwatosa allows the Scooters with minimal restrictions while the City of Milwaukee allows them with numerous restrictions. There are concerns with allowing the scooters. This will be brought back to the Village Board once more information is available regarding the outcome of West Allis' discussion and the input of the Police Chief. The Clerk's office is closed on Thursday, July 4th for the holiday. The West Allis Independence Day Parade is tomorrow.

Administrator Egan provided updates on the clerk's office positions and reported that Teri Anniuk will move into the Deputy Clerk position. An Administrative Assistant position has also been posted and interviews are being conducted. Administrator Egan reported a potential job title change for Administrative Assistant, Kayla Casto to Administrator Assistant. The position is not codified however, Administrator Egan explained that it can be put on a future agenda for discussion and a potential vote. She also reported that there are plans to reorganize the front office, taking into consideration the records retention requirements. Steps are being taken to transition to electronic records.

Trustee Schuettke asked if there are any inspection updates for Stomper Concrete. Administrator Egan explained the inspections department conducts biannual fire inspections which have identified fire safety issues. His property also has several property maintenance code violations.

NEW ITEMS FOR FUTURE COMMITTEE DELIBERATION

Trustee Edgar requested a Tourism Commission meeting to discuss the purchase of more t-shirts for the upcoming beer garden event. A tentative date of Wednesday, July 3rd was set.

ANNOUNCEMENTS-COMMITTEE MEETINGS

~~Tuesday, July 9th at 6:00p.m.....Plan Commission Meeting~~
Monday, July 15th at 7:00p.m.....Village Board Meeting
Monday, July 22nd at 6:00p.m.....WMCDA Meeting

There being no further business before the Village Board, Trustee Schuettke moved, seconded by Trustee Hill to adjourn. Time 8:05 p.m.

Voice vote.
The motion carried.

Respectfully Submitted,
Kayla Casto, Administrator Assistant