

VILLAGE BOARD MEETING MINUTES OF NOVEMBER 18, 2024

President Stalewski called the Village Board meeting to order at 7:21 p.m. and led the membership in the Pledge of Allegiance.

Roll Call:

Present: Hill, Schaefer, Edgar, Ragonese, Schuettke, Greenfield, Stalewski

PUBLIC HEARING

The Public Hearing was opened at 7:21 p.m.

President Stalewski opened the Public Hearing on the recommendation of the Plan Commission, to consider the petition for a Planned Unit Development Overlay for parcels #436-1053-000 and #436-1054-000 located at 4912, 4914, 4916 W. Greenfield Avenue. The property is currently zoned B-1 Local Business District.

President Stalewski inquired if the space in this building could be split. Building owner, Marshall Maney, stated this Planned Unit Development Overlay would grant him the ability to use the building fully. It has two store fronts. Administrator Egan stated Mr. Maney has occupancy filed for an art studio to be the second business in that building. Trustee Schuettke inquired how the building is set up. Mr. Maney explained there are separate entrances for each storefront and for the apartments upstairs. Administrator Egan inquired about the lift sitting in the parking lot. Mr. Maney stated he is doing repairs to the masonry structure of the building. The Greenfield Avenue construction hindered his timeline. He stated the goal is to remove the lift, but he currently needs it.

The Public Hearing was closed at 7:25 p.m.

CITIZEN COMMENTS

No citizen comments.

APPROVAL OF MINUTES

Trustee Edgar moved, seconded by Trustee Schuettke to approve the Village Board Meeting minutes for Monday, November 4, 2024.

Roll Call:

Ayes: Schuettke, Hill, Edgar, Greenfield, Schaefer, Ragonese, Stalewski

The motion carried.

FINANCE, CLAIMS, AND PURCHASES COMMITTEE CHAIRPERSON JOHN RAGONESE

Chairperson Ragonese moved, seconded by Trustee Schuettke based on the recommendation of the Finance Committee to award the 2025 paving award for S. 38th and W. Grant St. (TID #5 project) to Milwaukee General Construction in the amount of \$399,228.25.

Administrator Egan stated this price is under what the Village estimated for construction. This project will be done in early spring and this contractor is one we've worked with in the past. He is reputable. Trustee Hill inquired about what the oversight on this project would be. Administrator Egan stated it would be Ra Smith.

Roll Call:

Ayes: Schuettke, Hill, Edgar, Greenfield, Schaefer, Ragonese, Stalewski

The motion carried

Chairperson Ragonese moved, seconded by Trustee Schuettke based on the recommendation of the Finance Committee to approve the commercial vouchers dated November 13, 2024, through and including November 18, 2024, checks numbered 33856-33901 in the amount of \$526,638.59.

Trustee Ragonese stated that \$411,000 is going to the Wisconsin DOT, which is why the total is high. President Stalewski inquired if the Village was aware this was coming. Trustee Ragonese confirmed, and Administrator Egan stated there is still more to come.

Roll Call:

Ayes: Hill, Edgar, Schuettke, Greenfield, Schaefer, Ragonese, Stalewski

The motion carried.

Chairperson Ragonese moved, seconded by Trustee Schuettke based on the recommendation of the Finance Committee to approve the biweekly payroll dated November 15, 2024, in the amount of \$120,794.23.

Roll Call:

Ayes: Hill, Edgar, Schuettke, Greenfield, Schaefer, Ragonese, Stalewski

The motion carried.

PUBLIC SAFETY AND EMERGENCY GOVERNMENT COMMITTEE, CHAIRPERSON SCHUETTKE

No report.

PUBLIC WORKS, RECYCLING AND UTILITIES COMMITTEE, CHAIRPERSON DOMINIC GREENFIELD

No report.

LICENSES, ZONING, PARKS, AND BUILDINGS COMMITTEE, CHAIRPERSON CRAIG SCHAEFER

Trustee Schaefer moved, seconded by Trustee Edgar, to the Beverage Operator License applications Rhonda Armon Bent.

Roll Call:

Ayes: Hill, Edgar, Schuettke, Greenfield, Schaefer, Ragonese, Stalewski

The motion carried.

Trustee Schaefer moved, seconded by Trustee Edgar, to the Second Hand Article and Jewelry Dealer Application for Walmart Stores East, LP.

Trustee Schuettke inquired about what Walmart is selling. Trustee Schaefer stated this application is for cellphone recycling.

Roll Call:

Ayes: Hill, Edgar, Schuettke, Greenfield, Schaefer, Ragonese, Stalewski

The motion carried.

HEALTH, HOUSING, SOCIAL SERVICES AND RECREATION COMMITTEE, CHAIRPERSON JANE EDGAR

Trustee Edgar stated the next meeting for the Board of Health is on December 12th and they would like to have approval for the service contract. Administrator Egan stated she is working with Village Attorney, Stan Riffle, to review the contract.

PERSONNEL AND PUBLICITY COMMITTEE, CHAIRPERSON TODD HILL

Trustee Hill moved, seconded by Trustee Ragonese to approve the amendment of the Personnel Policy to add a Sick Leave Donation Policy.

Roll Call:

Ayes: Hill, Edgar, Schuettke, Greenfield, Schaefer, Ragonese, Stalewski

The motion carried.

LEGISLATIVE COMMITTEE, CHAIRPERSON JOHN STALEWSKI

The Board decided not to take action on the recommendation of the Legislative Committee regarding potential litigation regarding lead abatement at 4708 W. Beloit. It will be tabled until the next meeting.

Trustee Ragonese moved, seconded by Trustee Schaefer based on the recommendation of the Plan Commission, to consider the petition for a planned Unit Development Overlay for parcels #436-1053-000 and #436-1054-000 located at 4912, 4914, 4916 W. Greenfield Avenue.

Roll Call:

Ayes: Hill, Edgar, Schuettke, Greenfield, Schaefer, Ragonese, Stalewski
The motion carried.

Trustee Hill moved, seconded by Trustee Schaefer based on the recommendation of the Legislative Committee regarding the 1st amendment to the contract for professional services for SAFEbuilt Wisconsin LLC; the amendment is to provide fire suppression, sprinkler and alarm system inspection as requested.

Roll Call:

Ayes: Hill, Edgar, Schuettke, Greenfield, Schaefer, Ragonese, Stalewski
The motion carried.

Trustee Ragonese moved, seconded by Trustee Hill based on the recommendation of the Legislative Committee regarding adding the fee for Fire Inspection Services (alarm systems) to the fee schedule.

Trustee Schuettke inquired if there is anything being added or if it's an adjustment being made. President Stalewski clarified there will be an adjustment to the internal fee to mirror the fee that is being added for SAFEbuilt's services. Trustee Hill inquired if there is a specification of a two (2) hour minimum for larger projects. Administrator Egan confirmed.

Roll Call:

Ayes: Hill, Edgar, Schuettke, Greenfield, Schaefer, Ragonese, Stalewski
The motion carried.

VILLAGE PRESIDENT'S REPORT

President Stalewski stated that the West Allis Christmas Parade is coming up on December 7th. Administrator Egan stated the Village is registered to walk in the parade. President Stalewski stated that step off is 4:45 p.m. He also stated that he attended the ICC meeting. Milwaukee County has training available for local PCAP's.

WEST MILWAUKEE COMMUNITY DEVELOPMENT AUTHORITY (WMCDA) REPORT

Chairperson Schaefer inquired if the new applicant has been contacted. Administrator Egan confirmed that she will be present at the next meeting.

DEPARTMENT HEAD UPDATES

Police Chief Shaundra Randolph stated she would like to recognize a citizen that assisted during a house fire. Sargeant Munoz contacted that citizen and determined the recognition will be happening at the next board meeting. Charges have been issued for the homicide suspect and have asked U.S. Marshalls to assist in locating him. Chief Randolph stated the officers did a great job following up with this case. Officer Day was able to locate the murder weapon with the help of resident's security cameras on their homes. Friday, December 20th at 4:00 p.m. there will be a promotional ceremony for Detective Chic to Sargeant and Officer Reyes to Corporal. There will also be officer awards given at that ceremony. Chief Randolph stated she got a two (2) week notice from Officer Aide that is leaving to be the Chief at a different department. Officer Aide's last day will be the November 29th. This will leave the Village's Police Department shorthanded by four (4) employees. Assistant Chief Donovan has announced that he will retire in June of 2026. Trustee Schuettke inquired if there is a succession plan for that position. Chief Randolph confirmed. Trustee Schuettke further inquired about the succession plan leaving a hole lower in the chain of command. Chief Randolph confirmed.

Chief Randolph explained that in our current hiring process, applicants are required to have sixty (60) college credits. The state requires those sixty (60) credits; however, within five (5) years of being hired. There are local municipalities that allow for that five (5) year period. She would like to adjust our policy to also allow for it. She further explained that she would like to ensure that new employees accomplish the sixty (60) credits, because if they don't, they must be terminated. Trustee Schuettke inquired if she is looking for applicants that already have some credits. Chief Randolph confirmed. Officer Day had someone create a recruitment video for the Police Department.

Chief Randolph stated that there is an officer that is currently out due to illness, and it is unsure when he will return. There is someone that is interested in the CSO position to take on parking duties. Chief Randolph also mentioned that Sargeant Munoz knows someone that might be interested in being the SRO, so that current officer could be pulled back to patrol.

Trustee Schaefer inquired about the police presence that happened on 49th St. earlier in the week. Chief Randolph stated the Police Department was responding to a sexual assault report. That person is in custody.

Chief Randolph stated West Milwaukee’s Shop with a Cop event will be on December 13th. Officer Taloff has volunteered to assist the Sheriff’s Department with their Shop with a Cop event.

VILLAGE ADMINISTRATOR’S REPORT

Administrator Egan stated the election went smoothly. There will not be a recount. The office will be closed November 28th and 29th. The Plan Commission approved Wingstop to expand their hours to 1:00 a.m. on Fridays and Saturdays for carry-out and delivery. They also approved exterior improvements to Notre Dame School and recommended a Planned Development Unit Overlay for 4831 W. National Avenue to the Village Board. This will appear at a meeting in January. The streetlights are not working because of a bad part. A temporary fix should have been up and running within a couple days until there is a permanent fix.

NEW ITEMS FOR FUTURE COMMITTEE DELIBERATION

Trustee Schaefer inquired about when Trustee salary was going to be discussed. Administrator Egan stated that the pay study that was done in 2022 was pulled, and she wanted updated numbers. Administrative Assistant Allison Kavanaugh is working on reaching out to other municipalities to update the study. This item will be apart of the next meeting.

ANNOUNCEMENTS-COMMITTEE MEETINGS

Tuesday, November 25th at 6:00 p.m.....WMCDA Meeting
Monday, December 2nd at 7:00 p.m.....Village Board Meeting
Tuesday, December 10th at 6:00 p.m.....Plan Commission Meeting

There being no further business before the Village Board, Trustee Edgar moved, seconded by Trustee Schuettke to adjourn. Time 8:12 p.m.

Voice vote.
The motion carried.

Respectfully Submitted,
Allison Kavanaugh, Administrative Assistant