



Permit No: \_\_\_\_\_

Tax Key No: \_\_\_\_\_

Estimated Job Cost: \_\_\_\_\_

Square Footage: \_\_\_\_\_

**FIRE SUPPRESSION SYSTEM & FIRE ALARM SYSTEM  
INSTALLATION PERMIT APPLICATION**

Choose one:  New System  Alteration  Replacement

**PROJECT INFORMATION**

Project Address: \_\_\_\_\_

Company/Occupant: \_\_\_\_\_

Scope/Description of Work: \_\_\_\_\_

**TYPE OF SYSTEM**

**\*ALL NEW SYSTEMS NEED PLAN REVIEW APPROVAL**

- Sprinklers
- Fire Alarms - (Village approves plans for 1-19 devices/Safebuilt approves plans for 20 or more devices)
- Commercial Kitchen Suppression System - Hood and Duct Ventilation
- Fire Suppression System – Clean Agent, Halon, Carbon Dioxide, Dry Chemical, Water Spray & Foam
- Spray booths, Dip Tank Operations & Liquid Spray Areas

**APPLICANT INFORMATION**

**OWNER INFORMATION**

NAME			NAME		
COMPANY NAME		CONTRACTOR'S LIC #	COMPANY NAME		
ADDRESS			ADDRESS		
CITY	STATE	ZIP	CITY	STATE	ZIP
PHONE NUMBER	EMAIL		PHONE NUMBER	EMAIL	

**Needed documents:**

- Fire Suppression System & Fire Alarm System Installation Permit Application
- Plan Review Form SBD-118 if applicable (See Table 302.31-2 for fee schedule)
- Fees: See attached fee schedule
- Plans:
  - 20 or over devices - Electronic Plans emailed to [lheld@safebuilt.com](mailto:lheld@safebuilt.com)
  - Under 20 devices - 2 Copies of Full-Size Plans

**To schedule an inspection:**

- 1-19 devices - Fire Inspectors at 414-645-1530 ext. 129. Give at least 48 - 72 hours notice.
- 20 or over devices – Safebuilt Inspection Request Line 262-420-4732 or [Wlinspections@safebuilt.com](mailto:Wlinspections@safebuilt.com)

Refer to the Village of West Milwaukee Municipal Code: Chapter 42 Fire Prevention, Protection and Control Code: [www.library.municode.com/wi/west\\_milwaukee/codes/code\\_of\\_ordinances](http://www.library.municode.com/wi/west_milwaukee/codes/code_of_ordinances).

Make check payable to: **VILLAGE OF WEST MILWAUKEE**  
*(TRIPLE FEE WILL BE CHARGED IF ANY WORK IS STARTED BEFORE A PERMIT ISSUED)*

\*Note: All new alarm systems, regardless of the number of devices, any existing fire alarm system being worked on that involves adding or replacing 20 or more devices, and any sprinkler project involving work over 20 heads (new systems or expansion of existing systems) needs State of Wisconsin approval or Safebuilt (which has delegated authority) before submittal to the Village of West Milwaukee. Refer to the State of WI Department of Safety and Professional Services at [www.dsps.wi.gov](http://www.dsps.wi.gov) for further instructions.

IN THE VILLAGE OF WEST MILWAUKEE THIS PERMIT IS ISSUED WITH THE EXPRESS CONDITIONS THAT THE GRANTEE WILL OBEY ALL ORDINANCES OF THE VILLAGE OF WEST MILWAUKEE, AND ALL RULES AND REGULATIONS OF THE MUNICIPAL CODE RELATIVE TO THE PURPOSE FOR WHICH SAID PERMIT IS ISSUED. THE GRANTEE FURTHER AGREES TO THE VILLAGE OF WEST MILWAUKEE HARMLESS IN CASE OF THE HAPPENING OF ANY ACCIDENTS OR THE ACCOUNT OF ANY DAMAGES ARISING THROUGH ISSUANCE OF THIS PERMIT. THE VILLAGE RESERVES THE RIGHT TO REVOKE THIS PERMIT AT ANY TIME IF IT IS IN THE BEST INTEREST OF THE VILLAGE OF WEST MILWAUKEE. THE ACCEPTANCE OF THIS PERMIT BY THE GRANTEE CONSTITUTES AN ACKNOWLEDGEMENT AND ACCEPTANCE OF THE CONDITIONS AND REGULATIONS AS HEREIN NOTED.

APPLICANT SIGNATURE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_ APPLICATION DATE \_\_\_\_\_

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**DO NOT WRITE BELOW LINE- VILLAGE STAFF ONLY**

PLAN REVIEW FEE \$ \_\_\_\_\_

PLAN REVIEW FEE PAID \$ \_\_\_\_\_ TR# \_\_\_\_\_ DATE \_\_\_\_\_

PERMIT FEE \$ \_\_\_\_\_ + ADMIN FEE \$ \_\_\_\_\_ = TOTAL FEES \$ \_\_\_\_\_

PERMIT FEE PAID \$ \_\_\_\_\_ TR# \_\_\_\_\_ DATE \_\_\_\_\_

FIRE INSPECTION FEE \$ \_\_\_\_\_

FIRE INSPECTION FEE PAID \$ \_\_\_\_\_ TR# \_\_\_\_\_ DATE \_\_\_\_\_

INSPECTION RESULTS      PASS \_\_\_\_\_ FAIL \_\_\_\_\_ DATE \_\_\_\_\_

RE-INSPECTION RESULTS      PASS \_\_\_\_\_ FAIL \_\_\_\_\_ DATE \_\_\_\_\_

FIRE INSPECTOR'S SIGNATURE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

FIRE INSPECTOR'S NOTES \_\_\_\_\_

Sprinkler Permit Fees							
			<b>*Note - This includes the Sprinkler Acceptance Test</b>	Up to first 2,000 ft.	\$ 100.00		
				Per sq. ft. or portion thereafter	\$ 0.05		
				*Plus admin charge	40%		
Sprinkler Riser							
				Each	\$ 25.00		
				*Plus admin charge	40%		
Sprinkler Acceptance Test							
Service provided by Safebuilt			Any amount of Devices - <b>*Note this is ONLY if a SEPARATE inspection is requested. This fee is INCLUDED in your permit fees.</b>	Per Hour *two hour minimum	\$ 125.00		12-R-24
Fire Alarm Permit Fees							
			1-19 Devices		\$300.00		04-R-25
			20-40 Devices		\$640.00		04-R-25
			41-60 Devices		\$960.00		04-R-25
			61-80 Devices		\$1,280.00		04-R-25
			81-100 Devices		\$1,600.00		04-R-25
			101-120 Devices		\$1,920.00		04-R-25
			121-140 Devices		\$2,240.00		04-R-25
			141-160 Devices		\$2,560.00		04-R-25
			161-180 Devices		\$2,880.00		04-R-25
			Over 180		\$2,880.00 + \$10.00 per device over 180		04-R-25
				*Plus admin charge	40%		
Fire Alarm Acceptance Test							
Service provided by Village of West Milwaukee			1-19 Devices	Per Hour *one hour minimum	\$ 125.00		04-R-25
Service provided by Safebuilt			20 or more Devices	Per Hour	\$ 250.00		04-R-25
Fire Suppression Permit Fees							
Includes Kitchen Hood & Duct, Clean Agent, Halon, Carbon Dioxide, Dry Chemical, Water Spray & Foam			<b>*Note - This includes the Sprinkler Acceptance Test</b>	Base Fee	\$ 50.00		
				Plus Per sq ft all areas	\$ 0.05		
				*Plus admin charge	40%		
Fire Suppression Acceptance Test							
Includes Kitchen Hood & Duct, Clean Agent, Halon, Carbon Dioxide, Dry Chemical, Water Spray & Foam			<b>*Note this is ONLY if a SEPARATE inspection is requested. This fee is INCLUDED in your permit fees.</b>	Per Hour *two hour minimum	\$ 125.00		12-R-24
Fire Alarm Plan Review Fee							
Service provided by Village of West Milwaukee			1-19 Devices	Per Hour *one hour minimum	\$ 100.00		
Service provided by Safebuilt			20 or more Devices	Use Table 302.31-2 from form SBD-118			
Sprinkler Plan Review Fee							
			Any amount of devices	Use Table 302.31-2 from form SBD-118			