



**DEPARTMENT OF PUBLIC WORKS
VILLAGE OF WEST MILWAUKEE**

4517 WEST BURNHAM STREET

WEST MILWAUKEE, WI 53219

(414) 645-6238

www.westmilwaukee.wi.gov

DPW SEASONAL HELP

JOB SUMMARY: The Department of Public Works is seeking motivated seasonal employees to assist with a variety of public works and municipal maintenance duties during the summer season. This entry-level position supports daily operations, including grounds maintenance, park upkeep, street maintenance, sanitation assistance, and general labor activities. Employees work outdoors in varied weather conditions and as part of a team serving the community. The work requires agility, strength, and stamina to perform heavy manual labor continuously and to withstand exposure to variable and adverse weather conditions. Employees may occasionally operate trucks, equipment, and/or machines incidental to Public Works maintenance activities.

DUTIES: Responsibilities may include, but are not limited to:

- Mowing grass, trimming weeds, and maintaining public grounds and parks
- Assisting with street and sidewalk maintenance
- Collecting refuse, picking up litter, and emptying trash receptacles
- Operating light equipment and tools such as trimmers, blowers, mowers, and hand tools
- Assisting with painting, landscaping, and facility maintenance projects
- Cleaning and maintaining DPW vehicles, equipment, and work areas
- Working on sanitary and storm water projects (cleaning catch basins, etc.)
- Setting up and removing barricades, signs, and equipment for public events or projects
- Following all workplace safety procedures and policies
- Performing other related duties as assigned

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES: Some knowledge of, and skill in the use of common hand tools; some knowledge of specific hazards and necessary safety precautions in performing manual labor; ability to perform manual work for extended periods of time; ability to walk long distances to work outdoors in changing and unpleasant weather; ability to understand and follow oral and written instruction; ability to establish and maintain effective relationships with other employees and the public.

MINIMUM REQUIREMENTS:

- 18+ years old.
- Possession of a valid Wisconsin Motor Vehicle Operator's License. Must remain licensed during employment.
- Excellent health, agility, and stamina to perform heavy manual labor for extended periods of time, and to withstand exposure to variable and unfavorable weather conditions.
- Ability to follow directions and work independently or with a crew
- Reliable attendance and punctuality are required

WORK SCHEDULE

- Seasonal summer employment
- Typical hours: Monday through Friday, 7 am – 3:30 pm

COMPENSATION:

Starting pay is \$17.00/hour